

**LITCHFIELD BOARD OF EDUCATION**  
**REGULAR MEETING**  
**DECEMBER 6, 2017**

A regular meeting of the Litchfield Board of Education was held on Wednesday, December 6, 2017, at 7:05 p.m. in the LCS gym.

Present were: Ms. Carr; Mr. Simone; Mr. Terzian; Mr. Clock; Mr. Falcetti; Mr. Pavlick; Mr. Shuhi; Mr. Morosani; and Ms. Stone

Also present were: Superintendent Turner; Mr. Fiorillo; Dr. Pascento; Ms. Della Volpe; Mr. Ammary; Ms. Kubisek and members of the public.

**Election of Officers**

Superintendent Turner was appointed by Mr. Simone, Chair, to conduct the election of Board Chair

Mr. Falcetti nominated Ms. Carr, which was seconded Mr. Simone.

Mr. Terzian nominated Ms. Stone, which was seconded by Mr. Morosani.

MOTION made by Mr. Terzian and seconded by Ms. Stone: to suspend board policy for ballot vote and do a roll call vote.

MOTION carried. All votes were in the affirmative.

Ms. Carr carried six votes (Ms. Carr; Mr. Simone; Mr. Clock; Mr. Falcetti; Mr. Pavlick, Mr. Shuhi) to Ms. Stone, who carried three votes (Ms. Stone; Mr. Morosani; Mr. Terzian). Ms. Carr was seated as Chair.

Ms. Carr, as newly elected chair, presided over the election of Vice Chair and Secretary.

Mr. Simone nominated Mr. Clock as Vice Chair, which was seconded by Mr. Falcetti.

Mr. Terzian nominated Mr. Morosani, which was seconded by Ms. Stone.

Mr. Clock carried five votes (Ms. Carr; Mr. Simone; Mr. Clock; Mr. Falcetti; Mr. Shuhi) to Mr. Morosani, who carried four votes (Ms. Stone; Mr. Morosani; Mr. Terzian, Mr. Pavlick). Mr. Clock was seated as Vice Chair.

Mr. Morosani nominated Mr. Terzian as Secretary, which was seconded by Ms. Stone. Mr. Terzian carried all nine votes and was seated as Secretary.

**Approval of Minutes**

MOTION made by Mr. Shuhi and seconded by Ms. Stone: to approve the minutes of the regular meeting of November 15, 2017 with the following corrections noted in Gayle Carr's notes. Page 3669 in Mr. Ammary's report keys to good character should be capitalized; in Ms. Haggard's report change region drug to regional drug; in Mr. Fiorillo's report it should read "Capital Improvement Plan to be submitted"; in District Improvement Plan capitalize District Improvement Plan, Workshop, PowerSchool, and Smarter Balance; in Board goal #2 "actin" should be "action", capitalize Second Steps Program, on page 3672 correct "tire" to "tier" and "gage" to "gauge"; in Board goal #3 capitalize PowerSchool and Prevention Council; and in Board goal #4 capitalize District Improvement Plan.

MOTION carried. All votes were in the affirmative. Mr. Morosani and Mr. Terzian abstained.

Ms. Carr asked all board members to email her their first and second choices for Committee assignments.

**Payment of Invoices**

MOTION made by Mr. Clock and seconded by Ms. Stone: approve the payment of FY 2017-18 invoices on Accounts Payable warrant # 2018-10 dated 12/7/2017 in the amount of \$324,265.52 and on Food Service warrant dated 12/6/2017 in the amount of \$4,387.16.

MOTION carried. All votes were in the affirmative. Frank Simone abstained.

MOTION made by Mr. Simone and seconded by Mr. Falcetti: to add to the agenda as new business VIII. A Tuition Student Request.

MOTION carried. All votes were in the affirmative. There were no abstentions.

**Public Comment and Correspondence Communications**

- a. STPC –none.  
PTO – none.
- b. LHS Student Council – Halena Weymouth reported on the student council activities at the high school.
- c. Litchfield Prevention Council – none.
- d. Litchfield Education Foundation – Kathleen Reidy gave an update on LEF's recent and upcoming activities.
- e. Other public comment:

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- Dave Shannon expressed concerns about the hiring process for coaches as well as the overall athletics policy
  - Donato Orsini gave suggestions as to the policies, procedures and guidelines for the athletic department, which were given to us in an attachment.
- f. Correspondence-
- Email from Luis Lopez regarding his daughter, who is at LIS.
  - Email from Amanda Lopez regarding her daughter, who is at LIS.
  - Letter from New England Association of Schools and Colleges, Inc. (NEAS&C) continuing the High School's accreditation.
  - Letter from EdAdvance along with their District Data Report for 2016-2017.
- g. Administrators' Report
- Mr. Fiorillo reported: the costs of the District purchasing its own fingerprinting machine would be about \$5,000. He also discussed the Capital Committee and that there is a position open for a Board Member.

Ms. Carr and the rest of the Board agreed that Ms. Carr, as Chair, can appoint a member to the Capital Committee. Mr. Morosani volunteered and Ms. Carr, as Chair, appointed Mr. Morosani as the Board of Education member of the Capital Committee.

- Mr. Ammary reported: Enrichment Academy, which included yoga for kids, ice cream and a coding workshop.
- Dr. Pascento reported: ASAP Acting Up acting class is being attended by 28 students. This is being put on by Litchfield Education Foundation. Coding Workshop attended by students, administrators and teachers. LIS band concert is on December 14, 2017. Jazz and Chorus concert is on December 19, 2017. Lockdown drill on December 5, 2017. The students saw the movie Wonder right before Thanksgiving and had activities and discussions surrounding the movie. The McCormick Mile fundraiser was also held right before Thanksgiving.
- Ms. Della Volpe reported: thanked all the students, teachers, staff and administrators for all that they achieved in 2017.
- Ms. Kubisek reported: Middle and High School Winter Concerts on December 7, 2017; Jazz and chorus concert on December 21, 2017. The Middle School will also be seeing Wonder on December 8, 2017 and have some activities and conversations surrounding the movie.

**Superintendent's Report** – submitted in writing

**Old Business** - none

**New Business**

- a. Green Team – Energy Usage Dashboard

John Post, Chair of the Green Team, gave an update on what the committee is doing and how they came about in 2015. In addition, he introduced the Energy Usage Dashboard and gave us all copies. Mr. Fiorillo discussed some of the costs related to streamlining our energy usage.

b. Unpaid Leave Request

MOTION made by Mr. Simone and seconded by Mr. Falcetti: to approve the Unpaid Leave Request for Emily McAdam.

MOTION carried. All votes were in the affirmative. There were no abstentions.

c. Tuition Request

MOTION made by Mr. Simone and seconded by Mr. Falcetti: to approve the Tuition Student Request from Mr. and Mrs. Gayle.

MOTION carried. All votes were in the affirmative. There were no abstentions.

**Committee Reports** - none

**Policy Review**

a. Review:

- i. Policy # 4112.5/4212.5 REGULATION Security Check/Fingerprinting
- ii. Policy # 4112.51/4212.51 REGULATION Reference Checks
- iii. Policy # 1330 FORM Use of Facilities
- iv. Policy # 1330 REGULATION Use of Facilities

b. First Readings:

- i. Policy # 1210 Community Organizations – Return for second reading at next regular BOE meeting.
- ii. Policy # 1220 Citizen Advisory Committee – Policy revised. Return for second reading at next regular BOE meeting.
- iii. Policy # 3220.1 Federal Grants and Awards Administration (Federal Fiscal Compliance) - Policy revised. Return for second reading at next regular BOE meeting.
- iv. Policy # 6115 Ceremonies and Observations - Policy revised. Return for second reading at next regular BOE meeting.

At 8:30 pm, Mr. Pavlick left the meeting.

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MOTION made by Mr. Simone and seconded by Mr. Morosani: to move to Executive Session at 8:35pm to discuss a potential legal issue with a vendor

MOTION carried. All votes were in the affirmative. There were no abstentions.

**Executive Session**

Present were: Ms. Carr, Chair; Mr. Simone; Mr. Terzian; Mr. Clock; Mr. Falcetti; Mr. Shuhi; Mr. Morosani; and Ms. Stone

Superintendent Turner and Mr. Fiorillo were invited to attend.

Returned to public session at 9:10 p.m.

MOTION made by Mr. Simone and seconded by Mr. Morosani: to adjourn the meeting at 9:11 p.m.

MOTION carried. All votes were in the affirmative. There were no abstentions.

Respectfully submitted,



Matthew B. Terzian, Secretary